

# HEAD - HEALTH PROGRAMME NEPAL



## JOB DESCRIPTION

DATE APPROVED: MARCH 2025

Employer:	Adara Development Nepal (Adara)
Preferred Location:	50% Humla, 30% Ghyangfedi & 20% Kathmandu
Employment status:	Full time
Reports to:	Executive Director
Direct reports:	<u>Health Project Managers &amp; Coordinators</u>

## OVERALL JOB GOAL

The overall goal of this job is to uplift the quality of Adara's health work and increase the impact of our programs to improve access to, and outcomes of, quality healthcare services in Adara's partner communities in Humla and Ghyangfedi, including maternal, newborn, child, and adolescent health, so that people enjoy healthy and longer lives.

## KEY RESPONSIBILITIES

### Current health work

- Execute our Remote Health model through strengthening our systems, enhancing health outcomes, providing essential resources, generating and adopting innovative approaches to create sustainable quality health services.
- Oversee all health projects and provide constructive input and recommendations for health strategic planning, annual health projects planning, annual budgeting and implementation, to ensure alignment with SDG goals and the national health plan.
- Take the lead on exploring, studying and adopting latest health innovations, information, and guidelines including working closely with the Maternal Health Education Manager in the Global Support Office; and educate and equip ground staff on those innovations.
- Identify health gaps, intervention areas, training needs and design health projects accordingly.
- Work with the RMEL Team to ensure health projects are effective, impactful, and achieving the strategic goals. This includes improving current quality of the data Adara collects, tracking progress of projects against indicators, ensuring early identification of areas needing remedial action and developing solutions if data shows we are not reaching intended results.

### Upscaling and sharing our work

- Work with the Knowledge Sharing Team to formulate and execute upscaling of Adara's health projects to catalyse change in health programmes and improve reach and impact beyond project areas.
- Work with the Knowledge Sharing team to advance our knowledge sharing stream. This includes documentation of our current best practices and learnings, preparing case studies, publishing remote education related articles, books, videos, papers and journals.
- Maintain close communication with the global health team and be able to articulate how the Global Support Office can best support with health needs, learning and sharing on health topics and health projects for further improvement (with a focus on maternal and newborn health).
- Build networks with others working in similar areas to share knowledge.

### **Staff and stakeholder management**

- Ensure ground staff are managed well, properly guided, and trained; and that there is excellent communication, documentation and reporting in place to allow close monitoring of projects.
- Establish strong and meaningful relationships, coordination and collaboration with health departments of central, provincial and local governments, district health offices, health post management committees, partner organisations and other key stakeholders in uplifting and improving the health of the populations we work with.
- Promote and facilitate excellent and suitable health planning, policy and legislation through evidence-based advocacy initiatives integrated into government's development plans and budgets.
- Engage, empower and support key stakeholders in strengthening the health system, promoting transparency, accountability, obligations, establishing sustainability and instilling a strong sense of community ownership.
- Promote health-seeking behaviour, good personal hygiene management, active community engagement, reduce over dependency and discourage passive service seeking mentality.
- Prepare periodic (quarterly, bi-annual and annual) progress reports and donor-specific reports if required.

### **QUALIFICATIONS AND EXPERIENCE**

- Must be Nepali citizen and based in Nepal
- Master's degree in public health, medicine or nursing
- At least 7 years of relevant experience
- Experience working in government / non-government organisations

### **COMPETENCIES**

- Strategic, confident, proactive, flexible, friendly, open and honest
- Good understanding of, and experience in health care delivery system in Nepal
- Must be able to work independently and have demonstrated ability to use initiative
- Willingness and ability to participate in Adara Development Nepal's long-term vision and work with the rest of the team to realise this vision
- Good computer skills (MS Office, Power Point, email and internet)
- An understanding of development principles and how to apply them
- Ability to work efficiently and meet tight deadlines with excellent time management, organisational and project management skills
- Willingness to work and travel in the Humla district and endure the remoteness for lengthy periods of time
- Excellent people management skills
- Excellent communication and writing skills in Nepali and English.
- Strong negotiation and interpersonal skills, including the ability to communicate on all levels within internal and external groups